



1155 Westwood Street · De Pere, WI 54115 · 920/337-1087  
PTO Meeting Minutes  
April 1, 2025 6 p.m.

- I. Call to Order by President Katie Bloks. Mission read. Introductions done.
- II. Attendance: **Katie Bloks, Amanda Kriescher, Sarah Pappas, Dana Austin, Tara Kempen, Rose Pflederer, Melissa Bushmaker, Jackie Markowski, Patti O’Konski, Jay O’Konski, Kristin Krahn, Brittany Plog**
- III. Mission Statement Review: *To support the education of children at Westwood Elementary and foster relationships among the school, parents, and teachers. We do this by providing important resources and opportunities that enhance the lives of the students, teachers, staff and parents.*
- IV. Reports
  - a. President’s Report. **Not a lot to report. The first PTO help/fun day didn’t work out for the half-day as planned, looking to try again. Decorated office.**
  - b. Treasurer’s Report
    - i. Budget. **Funds in: Hope Clothing for 148.50, golf outing for \$764.30, and a \$100 donation from a family as an opt out of Seroogy’s. Funds out for teacher appreciation for \$204.25. Melissa made a motion to approve the budget. Jackie seconded. All approved.**
  - c. Principal’s Report.
    - i. **We had a lot of fun with the family math night and during that week of school, had a basketball competition and a wild assembly on the Friday half-day.**
    - ii. **In the thick of testing with 3rd and 4th grade and will soon start Act 20 testing for 4K through 3rd grade.**
    - iii. **In May perhaps doing a snack cart.**
  - d. Funds Request
    - i. **Math Carnival - Ms. Krahn. Requesting \$637.87 for the games and prizes for Math night. Jackie made a motion to approve said amount, Melissa seconded. All approved.**
    - ii. **Kindergarten field trip-Ms. Austin. Kindergarten is going to Mulberry Farm. Requesting \$1,147.00 to cover 3 buses plus enough to lower the family portion from \$9 to \$5. Patti made a motion to approve said amount, Rose seconded. All approved.**
    - iii. **Summer learning incentive -Ms. Kempen. Requested up to \$1,000 for the summer reading/math program. Jackie made a motion to approve up to \$1,000 for summer reading program and Melissa seconded with the discretion to go up if necessary based on price. All approved.**
      - 1. **There was also discussion on what should be the “big” prize for this. Decided to go back to t-shirts. Katie will work with Hope Clothing on this.**
  - e. Committee Chair Updates
    - i. Teacher Appreciation
      - 1. **April - Rose planned to do a spring/bunny theme for April 15th, but after discussion decided we will use the excess Seroogy’s candy bars for April.**
      - 2. **May - May not need to do something separate as there is a lot going on in May with teacher appreciation week, perhaps helping with a snack cart.**

3. June- food Truck. **Had a discussion about doing another food truck or something similar and what we would like to do going forward regarding this - perhaps changing it up to doing a couple bigger things than smaller things every month.**
  - ii. Takeout Tuesday Chair (Amanda)
    1. May 2nd -Scotts Subs. **Still on.**
  - iii. Apparel chair (Katie). **Nothing new to report.**
  - iv. Book Fair. **Book fair is on the same day as the Learning Extravaganza on April 29th.**
  - v. Golf outing ( Amanda and Jackie)
    1. next meeting - **April 14th, 6 p.m. at the Abbey.**
    2. new sponsors needed. **Asked for people to think of new businesses to reach out for sponsors.**
  - vi. Seroogy's (Melissa and Sarah). **Discussed logistics of putting together and distribution.**
    1. pick up at Seroogys 4/4 or later
    2. sort orders 4/7 after school
    3. distribute orders to families 4/9 4-6pm
- V. Prior Business
- a. New events/ fundraising for 25-26 school year
    - i. decided to tentatively plan 1 new fundraiser next year
    - ii. decided one new family kid centered event game night/ bingo.
      1. **Game Night - Knome games. Inexpensive because you just need to buy some games to raffle up, but free for them to come in.**
      2. **Put \$500 in the budget for next year for game nights.**
  - b. Scholarship- Melissa/Jackie
    - i. vote on amount
    - ii. parameters decided; 3 years attendance at WW, current teacher recommendation, a writing prompt.
    - iii. **Discussion on maybe approving \$10,000 to start and see how the budget goes for next year. Discussion on scholarship details. Decided continued discussion should be for a committee - for those who have an opinion and then can present to the whole group.**
  - c. breakfast snacks for testing week. **Not needed. 4th grade teachers organized snacks from parents.**
  - d. new co- president? **Not discussed - ran out of time.**
- VI. New Business - **none of the below - ran out of time.**
- a. Indoor recess idea - Melissa lego board.
  - b. school year calendars for next year
- VII. Adjournment – Next meeting: May 6, 6:00 p.m.